



**Forth St Paul's Parish Church**

**Hall Let Application**

Please send completed Hall Let Application Forms to our Halls Manager: **Mrs Jane Savage**  
**257 Climpy Road**  
**Climpy**  
**Forth**  
**ML11 8EW**

Complete / Delete as appropriate:

**Name of Organisation:** .....

**Contact Person:** ..... **Tel No:**.....

**I/we require (state areas required: large hall / stage / small hall / kitchen and equipment: tables/chairs (please include number required))**

.....

**From (time of day):** ..... **am/pm** **To (time of day):** ..... **am/pm**

**On (day of week):** .....

**From (date let to start):** ..... **20.....** **Until:** ..... **20.....**

I/our organisation / group / event agree to abide by the Conditions of Let, Fire Safety Hire Agreement and the Policy Statement of the Church of Scotland.

**Signed:** ..... **Date:** .....

**Print Name:** .....

.....✂.....

**Forth St Paul's Parish Church**

Official Use:

**Fee Paid: £**..... **Cash / Cheque / Waived** **Receipt No:**.....

**Date Paid** ..... **Received by:** .....